

The Mount Carmel Congregational Church

A United Church of Christ

3284 Whitney Avenue
Hamden, Connecticut 06518
Organized 1764



Olivia Robinson
Pastor
Tel. (203) 248-7408

Facilities and Hall Rental Pricing 2022

Prices are subject to adjustment on a case-by-case basis. If you would like to schedule an event in our Sanctuary, please contact our office directly for a list of prices, terms, and conditions.

Renter/Organization	Time Increment	Hall	Parlor	Kitchen*	Classroom	Grove
1. MCCC Church Organizations	Any	\$0	\$0	\$0	\$0	\$0
2. MCCC Members and NPOs	Per Hour	\$25	\$15	\$15	\$15	\$15
	Per Day (4-8 hours)	\$100	\$60	\$60	\$60	\$60
3. Non-Member (Not For-Profit)	Per Hour	\$50	\$25	\$25	\$25	\$25
	Per Day (4-8 hours)	\$200	\$100	\$100	\$100	\$100
4. For-Profit Events	Per Hour	\$100	\$50	\$50	\$50	\$50
	Per Day (4-8 hours)	\$400	\$200	\$200	\$200	\$200

**Use of the Kitchen includes any use of the ovens, stovetops, coffee machines, and microwave.*

Monthly Fee Schedule

For inquiries about monthly For-Profit events, please contact our office. This price is standard for all Church facilities and venues. If you would like to use the Kitchen, an additional fee may be charged.

Renter/Organization	Time Increment	Price
MCCC Members and NPOs	1 Hour Per Week	\$50
	2-4 Hours Per Week	\$100
Non-Member (Not for Profit)	1 Hour Per Week	\$100
	2-4 Hours Per Week	\$200

****Note: Sunday rentals cannot take place until all church activities have concluded. Out of respect for neighbors, all events MUST end by 12:00 midnight at the latest.****

****Note: An additional Cleaning Fee will be charged if the facility is not left as found.****

Camp Pricing

Prices are subject to adjustment on a case-by-case basis. Prices are based off of estimated cost of Air-Conditioning, Heating, and Cleaning required for the Hall and other Church Facilities.

Renter/Organization	Time Increment	Price (per week)
MCCC Members and Trusted Non-Profit Organizations	20-24 Hours Per Week	\$100 per week (\$600 total for 5 weeks)
	30 Hours Per Week	\$150 per week (\$750 total for 5 weeks)
	40 Hours Per Week	\$170 per week (\$850 total for 5 weeks)

****Note: An additional Cleaning Fee will be charged if the facility is not left as found. For camps involving children, we ask that there be adult supervision at all times during the duration of your stay with us.****

Wedding/Reception Rental Pricing

Prices are subject to adjustment on a case-by-case basis.

Wedding Fees		Reception Fees	
Church*	\$300	Church Hall*	\$150
Minister	\$250	Kitchen	\$75 (add. fee)
Organist	\$150 (w/o rehearsal)	Parlor	\$75 (add. fee)
	\$200 (with rehearsal)	Grove	\$75 (add. fee)
	\$35 (add. fee Soloist)	Cleaning	\$75 (add. fee)

***MCCC Members do not pay the fee for the use of the Church or Hall for a Wedding or reception, but are instead asked to make a donation to the Church.**

All rentals, scheduling changes, and cancellations will be processed through the Church Office, which can be reached by email at office@mccucc.com or by phone at (203) 248-7408. Renters must make arrangements with the office to pick up and drop off keys, or by contacting one of the listed contacts included in the Rental Confirmation letter.

Payment

Payment must be made in the form of checks payable to The Mount Carmel Congregational Church. We kindly ask that checks be submitted one week prior to the time of booking, and that monthly checks for regularly scheduled meetings be submitted on the first business day of the month. Alternative payment methods must be discussed prior to booking. For Weddings, separate checks are required for all fees and are collected at the rehearsal or five days prior to the wedding date.

Church Check:	The Mount Carmel Congregational Church
Minister's Check:	The Reverend Olivia Robinson
Organist's Check:	Mrs. Lynda Pedersen
Cleaning Check:	The Mount Carmel Congregational Church
Donations:	The Mount Carmel Congregational Church

Facility Terms and Guidelines

1. All church offices, basement rooms, and church school rooms are off-limits. No property belonging to Mount Carmel Congregational shall be moved or taken outside by renter(s) unless otherwise specified.
 2. Renters may only access the rooms assigned to them by the rental contract.
 3. Renters **MAY NOT** share the key(s) provided to them by the Church office with another individual or renter without express permission of a member of Church staff.
 4. Keys must be returned to the Church at least one week following the booking in question.
 5. **No Alcoholic Beverages** are permitted on church property.
 6. **No Smoking** is permitted on church property.
 7. No candles, incense, or other similar flammable items are allowed on church property unless otherwise specified in writing by a member of the Church staff.
 8. Loud activities should be kept to a minimum so that you do not disturb other members and guests at the facility or in the surrounding area.
 9. The Church assumes **NO LIABILITY** for any lost, stolen, or abandoned items on Church property.
 10. The Church assumes **NO LIABILITY** for any cars or items left in cars in the parking lot and premises.
 11. Renter(s) is solely responsible for any loss or damage incurred to Church property by their helpers, hired staff, other service providers and their guests.
 12. Renter(s) is solely responsible for the conduct of their helpers, hired staff, other service providers and their guests.
 13. Church property is to be left in the same condition as found. Any damage to the property prior to rental period must be documented and reported to a member of the Church staff. In the event of damage to Church property, violators may be charged and barred from future rentals.
 14. For events involving children, the number of attendees is restricted to 30 guests; this must include at least 1 chaperone per every 6 children.
 15. The following general cleaning is required at the conclusion of the rental:
 - a. All decorations, balloons, and other party materials must be removed.
 - b. All items brought in by renter(s) must be removed.
 - c. All water faucets must be completely turned off after use.
 - d. All lights and fans must be turned off after use, and thermostat set to 76°.
 - e. All windows must be closed and locked if applicable.
 - f. All doors to the Parish House must be closed and locked prior to exiting the building.
 - g. All trash must be disposed of in the dumpster outside (key in closet).
- Renters are solely responsible for set-up and clean-up of the rented facility.
16. If the Renter(s) fails to act in accordance with the previous terms of this agreement, or engages in illegal activity on Church property, they may be found in breach of contract and barred from future bookings.

Mount Carmel Congregational Church reserves the right to refuse to rent to any person(s) for any reason deemed necessary. Mount Carmel Congregational Church cannot be sub-leased by renter(s) for any reason.

Other Notes

- If you expect your event to be attended by more than 50 guests, please let us know in advance so we can ensure that full use of our secondary parking lot can be made available to you.
- If you would like to rent our parking lot or a Church facility that is not listed above, please contact the office directly at office@mccucc.com or by phone at (203) 248-7408.
- Depending on the size and purpose of your function, a refundable security deposit may be applied to your booking fee at the Church's discretion.